

Call for Services- PT Social Worker for ***Adopt A Family***- an initiative that supports families who are struggling and below the poverty line with the educational and health needs of the children of these families.

### **The Role**

- Conduct assessments for clients' needs
- Make recommendations/referrals in line with the project aims
- Document client assessments
- Follow up with clients as required

### **Qualifications**

- A first degree in social work

### **Skills and Abilities**

- Fluent in spoken and written Maltese and English.
- Excellent interpersonal and organisational skills.
- Be competent in the use of IT.
- Work independently and take initiative.

### **Main Duties and Responsibilities**

- Assist clients with understanding their needs.
- Carry out effective social work assessments and provide professional and timely interventions with children and their families.
- Assess family's financial situation
- Maintain required documentation and report-writing.
- Case management.
- Work collaboratively with colleagues of The Malta Trust Foundation in the best interest of the client.
- Liaise with all relevant stakeholders to ensure holistic and integrated interventions are in place and in line with the project deliverables.
- Be culturally competent and nurture and foster a safe and inclusive approach.

### **Terms of Service**

- The candidate will be engaged on a contract for service.
- The successful candidate will be required to offer the service on a part-time basis.
- The service may be required on any day/s of the week, between Monday and Saturday. Availability to work flexibly is required.
- Prior to the confirmation of employment, TMTF will perform the procedure required by the law regulating work with minors (POMA).
- For further information or queries please send an email on:  
info@maltatrustfoundation.org

### **How to Apply**

Interested candidates are to send their CV, a short covering letter indicating any relevant experience to this position and two letters of reference and recent police conduct certificate to info@maltatrustfoundation.org by 2<sup>nd</sup> September 2022 close of business. Kindly specify call reference in the email subject.