

### **Call – Contract for Services of a Youth Worker for Programm Tbissima on part-time basis.**

Programm Tbissima is a project led by The Malta Trust Foundation in collaboration with Right to Smile

The responsibilities of the Youth Worker:

- create a positive and meaningful social network and safe environment for the young people and the community,
- encourage holistic personal development opportunities which are empowering and motivating,
- provide quality youth information and support.

### **Qualifications and Experience of the Youth Worker**

A degree in youth and community studies or equivalent.

### **The choice of the successful candidates will be done on the following criteria:**

- Leadership qualities of the candidate;
- Ability to work in a team;
- Ability to give feedback;
- Ability to handle conflict;
- Ability to offer mentorship to young people;
- Flexibility and commitment;
- Creative and able to think out of the box.
- Fluent in spoken and written Maltese and English and posses excellent communication skills.

### **Duties and Responsibilities of the Youth Worker**

- Report directly to the coordinator responsible for this project,
- Ensure compliance with ethical, legal and safety obligations;
- Search for further opportunities for young people;
- Work hand-in-hand with colleagues, and within the structure of the youth groups/organisations they are working with;
- Assist the project coordinator in the compilation of the necessary documentation and information that is directly related to this project;
- Compile weekly reports to the coordinator;

- Performing any other duties necessary for the successful implementation of this project and as may be assigned by the coordinator.

- Be able to work flexible hours

### **Terms of service**

- The candidate will be engaged on a self-employed basis, and will be required to present an official VAT receipt for the service rendered.

- The successful candidate will be required to offer the service on a part-time basis.

- Youth Workers may be requested to accompany young people to activities and events or outreach sessions from time to time.

- The applicable remuneration is of €15 (inc VAT) per hour. The selected candidate is expected to bear any expense related to transport, communication and any applicable taxes and/or National Insurance.

- The service may be required on any day/s of the week, between Monday and Saturday.

- The candidate will be offered a contract for services agreement with The Malta Trust Foundation for a definite period of one year, renewable based on performance.

- The candidate will be asked to provide police conduct certificate. Prior to the confirmation of employment, TMTF will perform the procedure required by the law regulating work with minors (POMA).

- Applications will be received by not later than 15<sup>th</sup> December 2021, by e-mail on [info@maltatrufoundation.org](mailto:info@maltatrufoundation.org).

- Certificate copies of qualifications must be attached to the application (in case of application by e-mail the required documents shall be sent as an attachment to the e-mail).

- Candidates are asked to present 2 reference letters/testimonials.

- A covering letter explaining one's motivation to apply for such post, strengths and weaknesses and a Curriculum Vitae containing a summary of qualifications and relevant experience.

- Late applications may be considered at the discretion of the board, only if the number of candidates who have submitted their application on time does not satisfy the project requirements.

- Original certificates and testimonials are to be submitted for verification.

- For further information or queries please send an email on [info@maltatrufoundation.org](mailto:info@maltatrufoundation.org)